

Volunteer Recognition Committee Position Description

Summary: In partnership with GSEMA Staff, oversee the volunteer conference planning process.

Expected Commitment: approximately 2-5 hours per month, maximum 3-year term of appointment renewed annually

Supervised by: GSEMA Manager of Volunteer Engagement

Responsibilities:

- Serve as an integral member of the volunteer conference committee.
- Attend monthly online planning meetings and additional meetings as necessary and decided upon by the committee
- Plan, design and execute the volunteer conference including scheduling, speakers, materials and more
- Review and maintain the purpose of the volunteer conference and faithfully represent volunteer needs

Qualifications:

Agree to the volunteer provisions listed in the annual [Online Volunteer Agreement](#), including but not limited to annual membership; a criminal background check; confidentiality of member information (CISP); and the Girl Scout commitment to work with all without regard to race, ethnicity/culture, religion, socio-economic status, gender, gender identity and expression, sexual orientation, or differing abilities.